

Central Student Technology Committee (CSTC)

Meeting: Thursday, March 27, 2014

Location: Union 203

Attendees: Maggie Morrison, Jesse Ballard, Steve Boss, Tami Browning, Lane Buchanan, Cody Connor, David Crane, Michael Doherty, Ken Driese, Xiaoyuan Fan, Cheryl Hilman, Melissa Hunter, Tim Kearley, Ceira Lee, Trevor Scherlin, Bret Sorensen, Jason Wales and Casey Wood

1. Coe 202 Printer Replacements

The printers in Coe 202 are 4 years old and the number of failures has increased sharply this past semester. The printers in Coe 202 are the most heavily used on campus. Jesse is recommending the replacement to place new printers in the heavy use area while allowing the older printers to be used as spares for other labs on campus.

Cheryl Hilman Moved to approve the purchase of 3 new printers at a cost of \$4,519.19
Trevor Scherlin Seconded

Approved: all
Opposed: none
Abstain: none

2. Poll Everywhere

Maggie explained the history of Poll Everywhere and how the CSTC came to start funding the software. The vendor recently contacted Maggie and indicated the original agreement was for 200 unique ids. We are currently using 1500 unique IDs per month. The usage of the product shows that it has been very popular with 97 faculty creating over 2200 polls with over 180,000 responses.

The vendor is now asking for increased funding to support the number of unique users accessing the system.

Discussion took place regarding the licenses and how it has changed. Discussion took place on the current usage and if there are any alternatives.

David Crane moved to approve \$6500 to license up to 2000 unique users per month
Melissa Hunter seconded the motion

Approved: all
Opposed: Mike Doherty
Abstain: all but one

3. UWStudent remote lab server

Last year Information Technology invested over \$80,000 to upgrade the Virtual Machine infrastructure that runs the actual remote lab nodes. The Web Server that is used to host the software (HobSoft) that provisions the virtual clients needs to be upgraded and renewed.

This cost of the server upgrade is \$2,585.87 and will be good through March of 2019.

Ken Driese moved to approve \$2,585.87 for the server
David Crane - seconded the motion

Approved: all
Opposed: none
Abstain: none

4. Expand Geology Library lab nodes from 6 to 8

At the last meeting the CSTC requested several projects be investigated as possible funding opportunities. Jesse reviewed the usage of the CSTC labs on campus and did not find any areas that needed reduced, but the Geology Library usage was high enough to look at increasing the number of UWStudent lab computers from 6 to 8. Library staff indicated they were open to removing two of the public access terminals to provide space for the new machines.

Discussion took place on the usage of Geology and the impact of removing the public terminals.

David Crane moved to expand Geology computers from 6 to 8 at a cost of \$2400
Melissa Hunter- seconded the motion

Approved: all
Opposed: none
Abstain: none

5. Expand and standardize technology in existing group study rooms

The CSTC currently supports several group study rooms that lack standard equipment in Coe (339 and 340) and the Classroom Building (121, 123, and 125). Jesse is recommending that equipment be purchased to bring the 5 rooms to the same level of technology as the rest of the study rooms the CSTC supports. In Coe 339 and 340 it is recommended to purchase 46" displays, wireless keyboards and mice. In CR 121, 123 and 125 the recommendation is to add web cameras and replace the existing wireless keyboards and mice.

Melissa Hunter - moved to approved \$3,450 to purchase equipment to standardize equipment in study rooms
Trevor Scherlin - seconded the motion

Approved: all
Opposed: none
Abstain: none

6. Equip new study rooms with technology

At the last CSTC meeting the committee requested IT survey study rooms to determine if there were additional locations that would benefit from installing technology for student use. The survey of study rooms showed four locations in Coe Library (104, 106, 108 and 110) and six rooms in the Library Annex (47, 48, 50, 51, 52 and 53).

Jesse discussed the locations with the Library and they are open to all rooms having technology installed, but gave the preference of 4 specific rooms: Coe 108 and 110 and rooms 47 and 48 in the Library Annex.

\$3000 per room is the estimate to equip them with technology. This amount would provide the PC, a 46" display, web camera, wireless keyboard, mouse, data activation and the cost to mount the display.

Tim Kearley moved to approve \$12,000 to equip 4 study rooms with technology
Trevor Scherlin - seconded the motion

Approved: all
Opposed: none
Abstain: none

7. Purchase charging stations for Coe, ITC, Classroom Building and Union

Another option for funding the CSTC asked to be evaluated was the purchase and placement of charging stations in public access areas. Jesse evaluated options and has four devices he recommends for use. Jesse also visited with the building owners of Coe, Union, ITC and the Classroom Building to verify they would be open to having the charging stations installed. All areas are open to installing the charging stations, but they all asked to be involved in deciding the types and placement.

Jesse indicated he did not have a specific number of devices and placements established, but recommended the committee approve a dollar amount and he would use that as a guide to work within.

Discussion took place regarding the devices recommended and their capabilities.

Jason Wales moved to approve \$10,000 to purchase charging stations.
David Crane seconded the motion

Approved: all
Opposed: none
Abstain: none

Maggie reminded committee members that they will need to provide their college reports. The first is a report on the status of the FY14 expenses. The second report detailing how they plan to expend their FY15 funds.

Maggie adjourned the meeting at 5:00 pm

Central Student Technology Committee

Agenda – March 27, 2014

1. Coe 202 Printer replacements - \$4,519.19
 - Purchase 3 new Dell B5460dn @ \$1,505.73 /ea
 - Includes 550 sheet paper tray and 5yr warranty
 - Take 3 existing printers and use them as spares
 - Currently over 30 Dell 5350dn printers in labs across campus

2. Poll Everywhere
 - History & Statistics
 - Options to exercise by April 2nd
 - Limit to 200 unique student IDs (impossible to manage priorities and student use for 97 instructors and classes): \$700 per year
 - Increase to 1500 unique student IDs: \$5000 per year
 - Discounted by \$250 of fully loaded price
 - Increase to 2000 unique student IDs: \$6,500 per year to allow for growth
 - Discounted by \$500 of fully loaded price

3. UWStudent remote lab – provisioning server – HobSoft - \$2,585.87
 - VM lease good through March 2019.

4. Expand Geology Library lab nodes from 6 to 8 - \$2,400
 - Current usage shows 100% utilization during peak periods 11am – 1pm.
 - Library staff have indicated an increase usage in the past few semesters
 - Library staff would remove two public access kiosks to provide the room needed for the additional lab nodes.

5. Expand and standardize technology in existing group study rooms
 - Coe 339 and 340 - \$3000
 - i. Add 46” display, web cameras, wireless keyboards/Mice and mount display
 - CR 121, 123 and 125 -- \$450
 - i. Add Web cams and replace wireless keyboards/Mice

6. Equip new study rooms with technology
 - Cost is ~ \$3000 per room
 - i. Fixed PC - \$1000
 - ii. 46” Display - \$1100
 - iii. Mounting - \$500
 - iv. Webcam - \$100
 - v. Wireless Keyboard and mouse - \$50
 - vi. Data Activation - \$250

 - Coe library – rooms 104, 106, 108 and 110
 - Library Annex – rooms 47, 48, 50, 51, 52 and 53
 - Library Staff recommends rooms in the following priority: Coe 108, 110 Lib Annex 47 and 48. Library staff would welcome technology upgrades in all rooms if funding is approved.

7. Purchase charging stations for Coe, ITC, Classroom Building, and Union
 - Recommend the committee set an amount to spend and prioritize locations.
 - IT would then work with building owners to determine placement of devices



Chargeall Cell Phone Charging Station - \$175/ea
<http://chargeall.com/product/cell-phone-charging-station-cs10/>



Chargeall CS6 Charging station - \$190 /ea
<http://chargeall.com/product/cell-phone-charging-station-cs6/>



Chargeall Power Stand - \$350 /ea
<http://chargeall.com/product/phone-charging-power-kiosk-stand-s8/>



ACCELL power pyramid - \$55
http://www.accelcables.com/D080B_powramid_USB.html

8. Evaluation and recommendation for lecture capture (Wyocast)
9. Purchase 55 new chairs for BS 37
 - Will take chairs from BS 37 and use them to replace broken chairs in other locations
 - Keep surplus for other breakages
 - 55 @ \$370 = \$20,350
 - i. Steelcase Cache Chairs
10. College budget reports – FY14
11. College budget plans – FY15